

CLIMATE CHANGE CHIEF EXECUTIVES BOARD

AGENDA

Date	Last meeting	Current meeting	Next meetings
17 April 2023	<ul style="list-style-type: none"> Chair's opening, key actions from CRMG ERP2 early strategic framing Equitable Transitions Strategy update (MBIE & MSD) Nature-based solutions deep dive (DOC) Noting paper: Carbon Neutral Government Programme update 	<ul style="list-style-type: none"> Climate Change Commission engagement - update on release of draft advice on ERP2 Approval of second six-monthly monitoring and reporting structure – incorporating the NAP Landing adaptation priorities and S9(2)(f)(iv) Board's strategic engagements Oral item: CERF update on results from Q3 Board-only: context sharing and preparation ahead of CRMG meeting 	<ul style="list-style-type: none"> S9(2)(f)(iv) Adaptation: Strategic infrastructure deep dive S9(2)(f)(iv) Energy Strategy update Noting papers: CCEIB corporate health dashboard; CNGP update
Date	Time	Location	Attendees
31 May 2023	1230-1400 hours	Microsoft Teams (Teams link provided in invite)	<p>Attendees: James Palmer (MfE) (Chair), Caralee McLiesh (TSY), Carolyn Tremain (MBIE), Dave Gawn (NEMA), Dave Samuels (TPK), Paul James (DIA), Penny Nelson (DOC), Ray Smith (MPI), Aaron Martin (Crown Law), Bryn Gandy (MOT delegate), Andrew Crisp (HUD)</p> <p>Attendee invited for item 2: Jo Hendy (Chief Executive, Climate Change Commission)</p> <p>Apologies: Audrey Sonerson (MOT)</p> <p>In support of the meeting: Lisa Daniell, Chris Nees, Rachael Church (CCIEB Unit)</p> <p>Agency attendees: Janine Smith, Anne Haira, Hayden Johnston (MfE)</p>
#	Time	Agenda item	Recommended actions
1.	2 mins 1230-1232	Chair's opening comments and welcome to new Board members Lead: Chair	
1.1		Karakia timatanga Chair's opening comments and welcome to new Board members	
2.	30 mins 1232-1300	Climate Change Commission update on release of advice on ERP2 Lead: Jo Hendy, Chief Executive Climate Change Commission	
2.		<p>This item provides an opportunity to discuss the Climate Change Commission's draft advice on ERP2 with the Chief Executive of the Commission.</p> <p><i>Paper 2.1: Aotearoa New Zealand's second emissions reduction plan - Topics for discussion with the Climate Change Commission</i></p>	<p>2.1 Discuss the six system-wide themes identified in the Climate Change Commission's draft advice:</p> <ul style="list-style-type: none"> Empowering Māori Committing to levels of gross emissions Forestry and link to the NZ ETS Energy and transport Better integration with adaptation Managing the impacts of a rising carbon price

3.	10 mins 1300- 1310	S9(2)(f)(iv)	
S9(2)(f)(iv)			
4.	15 mins 1310- 1325	Adaptation priorities	
4.1	Landing adaptation priorities Lead: Chair / Lisa Daniell (CCIEB Unit)		
4.1	<p>This item seeks agreement to dedicated at least half of future meeting time to adaptation matters, align on whether all members wish to attend those items, and confirm areas of adaptation focus in coming months.</p> <p><i>Paper 4.1: Integrating Adaptation priorities and Board's collective governance response</i></p>	<p>4.1 Agree to one of the recommended options for governance and meeting arrangements.</p> <p>4.2 Confirm areas of Board adaptation focus – those that members are concerned about or consider to be a priority, so that the IEB Unit can work with agencies to shape Board papers over coming months.</p> <p>4.3 Agree to hold an adaptation strategy session in early September to inform a BIM, that can also cover the S9(2)(f)(iv)</p>	
4.2	S9(2)(f)(iv)		
S9(2)(f)(iv)			

5.	10 mins 1325- 1335	Oral item: Board's strategic engagements Lead: Chair / Lisa Daniell
5.1	The purpose of this item is to discuss who, how and when to include key external engagements at Board meetings in order to best enable insights relevant to the Board's role and so that engagements can be arranged by the Climate IEB Unit. S9(2)(f)(iv)	5.1 Agree how regular key external engagements with private sector/industry groups, local government, Māori Climate Platform, NGOs should be undertaken – either within existing Board meetings (30 minute slots), or through standalone sessions
6.	5 mins 1345- 1350	Oral item: CERF update on results from Q3 Lead: Caralee McLiesh
6.1	The purpose of this item is to update the Board on the CERF monitoring and reporting results from Q3.	
7.	10 mins 1350- 1400	Board only: Context sharing and preparation ahead of CRMG meeting Lead: Chair
7.1	This item provides an opportunity to: share context; confirm forward agenda priorities; any final discussion before CRMG meeting being held 4.00-5.00 pm. <i>Papers (circulated separately for CRMG): CRMG papers on emissions budgets and sufficiency analysis</i>	
8.	5 mins 1355- 1400	Meeting administration Lead: Chair / Lisa Daniell (CCIEB Unit)
8.1	Minutes of previous meetings: <ul style="list-style-type: none"> Wednesday 29 March 2023 Monday 17 April 2023 	8.1 Approve the minutes of the previous meetings held on 29 March and 17 April 2023
8.2	Actions register as at 31 May 2023	8.2 Note the current actions

Board-agreed priorities and forward scheduling

Mitigation-focused priorities				
Priority area	DCE meeting date for review	Board meeting date	Cabinet paper dates	CRMG dates, if applicable
ERP2	S9(2)(f)(iv)			
ETS Review	21 June	29 March as AOB/noting item	1 paper in May	May (relates to ERP1 discussion)
He Waka Eke Noa	S9(2)(f)(iv)			N/A
Transport mode shift	TBC	29 March as substantive discussion item	7 papers between March-May	July (relates to ERP2 discussion)
Energy Strategy	21 June	Proposed 29 June (optimum timing to be confirmed with MBIE)	1 paper in May	July (relates to ERP2 discussion)
Partnerships to support abatement with New Zealand's largest emitters	TBC	Engagements TBC		
Adaptation-focused priorities				
Priority area	DCE meeting date for review	Proposed Board meeting date	Cabinet paper dates	CRMG dates, if applicable
Access to the right data and information	TBC	S9(2)(f)(iv)	n/a	
Managed retreat S9(2)(f)(iv)	24 May TBC for policy item	31 May – process for landing policy decisions S9(2)(f)(iv)	TBC	
Flood-resilient buildings and communities	TBC	S9(2)(f)(iv)	DIA: Co-investment in Westport's flood resilience (May Cabinet) DIA: Local Government Flood Resilience Co-investment Fund (jointly with MBIE)	
Strategic infrastructure	TBC	29 June – Deep dive (proposed)		
Emergency response, lessons for long-term resilience (proposed priority)	TBC	29 June – Deep dive (proposed)		



CLIMATE CHANGE CHIEF EXECUTIVES BOARD

COVERSHEET: Item 4.1

To	Climate Change Chief Executives Board			
Meeting date	31 May 2023			
Agenda item name	Landing adaptation priorities			
Item lead	Chair / Lisa Daniell			
Lead agency	MfE / CCIEB			
Verbal update	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Supporting paper	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Reason for Board's consideration	This item seeks alignment on how and what the Board focuses on in the adaptation space with its expanded remit and membership.			
Key focus areas	Confirm governance arrangement for Board (smaller focused group of CEs, or full Board) Confirm areas of adaptation focus for upcoming meetings.			

Recommendations	<ul style="list-style-type: none"> Agree to one of the recommended options for governance and meeting arrangements. Confirm areas of Board adaptation focus – those that members are concerned about or consider to be a priority, so that the IEB Unit can work with agencies to shape Board papers over coming months. Commit to an adaptation strategy session in early September to inform a BIM, that can also cover the S9(2)(f)(iv)
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Has the Board previously considered this item, if so, when?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Date	
	Oral items only at February and April meetings			
Has this item been considered/endorsed by Climate DCEs?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Date	24 May 2023
	Climate DCEs acknowledged the need for stronger integration between adaptation and mitigation and the need to ensure dedicated time on adaptation matters			
Will this item be going to CRMG or Cabinet?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Date	
Relevant Cabinet decisions and dates	N/A			



Climate Change Chief Executives Board

Integrating Adaptation priorities and Board's collective governance response

May 2023

Adaptation priorities and scope of the Board – reflecting on the critical need for sufficient focus and effort towards New Zealand’s adaptation response

Recognising the need for adaptation to be prioritised alongside mitigation in dealing with the adverse effects of climate, the Board’s scope has formally expanded to incorporate adaptation, and in coming months there will be a focus on National Adaptation Plan (NAP) implementation and reporting.

Recent extreme weather events in New Zealand, including Cyclone Gabrielle, have materially moved our context and highlighted the critical importance of adaptation and the need for increased focus on immediate needs in the response, opportunities in the recovery, and the longer-term implementation of adaptation focused policy.

The government’s adaptation strategy is currently spread across multiple agencies and various groups. It is a live and fast-moving issue which needs to be pulled together to ensure a coherent, consistent and effective response.

The Board has agreed to four priority areas (below). We suggest that the scope of these and actions being undertaken within each area form the basis of upcoming Board meeting items in order to better understand the nature and scope of government’s response in these areas (and adequacy of that).

The Board’s previously agreed priorities within the National Adaptation Plan

Managed retreat ^{S9(2)(f)(iv)}

Strategic infrastructure

Flood-resilient buildings and communities

Access to the right data and information to take adaptation action

Options and recommendations

The Climate IEB Unit has assessed several options to address the Board's adaptation governance role and scope as effectively as possible, acknowledging the need to grip up this issue across government, as well as take a more integrated approach to both adaptation and mitigation challenges and solutions. In order to do this, we also recommend that at least half the Board's time needs to reorient and cover adaptation matters.

There are two main options to manage this scope:

1. A dedicated Adaptation-focused Board grouping be formed to allow for focused discussion on med/long-term adaptation priorities
 - These meetings would be held back-to-back with the existing Board ERP/mitigation meetings in the interest of efficiency and diary management for CEs, allowing all overlapping topics (such as Budget/CERF, reporting, engagement, BIM) to be covered together.
 - The quorum for this group could be a sub-set of IEB CEs with responsibilities for priority areas of the NAP (noting that all members could still be invited to join each meeting based on relevance of the specific topic and diary availability).
2. The full Board meets to consider all adaptation-specific items, with 50% of the Board's time dedicated to these [Option recommended by interagency Climate DCEs]
 - Maintaining a full Board approach, using existing frameworks to reflect the approach of more integration on adaptation and mitigation issues rather than separating out the two (noting that this option will require a strict approach to inclusion of highest-priority mitigation agenda items to ensure adaptation matters are adequately represented).

We recommend the following next steps for the Board:

- A. Agree one of the recommended options (above) for governance and meeting arrangements
- B. Confirm areas of Board focus – those that members are concerned about or consider to be a priority, so that the IEB Unit can work with agencies to shape Board papers over coming months (see next slide for suggested items)
- C. Commit to an adaptation strategy session in early September to inform a BIM, that can also cover the Board's views on system stewardship and options for longer-term institutional arrangements across the adaptation response

Suggested adaptation forward agenda items

Agenda items would include reports from lead agencies on adaptation priorities to arm the Board to best play its governance role and update the Board on the nature and scope of government's response in these areas, including any contextual changes since the time the NAP was agreed:

- **Managed retreat (May, June, August meetings):**

- S9(2)(f)(iv) [Redacted]
- Managed retreat is an agreed upon priority of the Board and a central focus here is required
- S9(2)(f)(iv) [Redacted]

- **Strategic infrastructure (June meeting)**

- To incorporate: lessons for building long-term resilience (considering lessons from Cyclone recovery efforts and resilient infrastructure opportunities); and upcoming amends to Building Act through the *Building for Climate Change Programme*

- **Flood-resilient buildings and communities (June meeting):**

- S9(2)(f)(iv) [Redacted]

The **Board's August six-monthly report on the NAP** will also cover the above areas, progress and criticality of actions within the NAP and across the climate portfolio (e.g. risks, opportunities and views on areas of future emphasis and sequencing of the adaptation response (noting the Climate Change Commission will also consider the adequacy and progress of the NAP as part of its ongoing monitoring role (every 2 years.))



CLIMATE CHANGE CHIEF EXECUTIVES BOARD

COVERSHEET: Item 5				
To	Climate Change Chief Executives Board			
Meeting date	31 May 2023			
Agenda item name	Oral item: Board's strategic engagements			
Item leads	Chair / Lisa Daniell			
Lead agency	CCIEB			
Verbal update	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Supporting paper	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Reason for Board's consideration	<p>Discuss who, how and when to include key external engagements at Board meetings in order to best enable insights relevant to the Board's role and so that engagements can be arranged by the Climate IEB Unit (integrate into Board meetings or standalone sessions).</p> <p>S9(2)(f)(iv)</p>			
Recommendations	<p>Agree how regular key external engagements with private sector/industry groups, local government, Māori Climate Platform, NGOs should be undertaken – either within existing Board meetings (30 min slots), or through standalone sessions that could be established.</p>			
Comments	S9(2)(f)(iv)			



Climate Change Chief Executives Board

Stakeholder engagement and

May 2023

S9(2)(f)(iv)



Context and purpose

Purpose:

- This slide pack seeks the Board's endorsement to its preferred approach to stakeholder engagement and following discussion at the Board's strategy session in early April.

Context and approach:

- At the Board's strategy session
- In developing options for stakeholder engagement, we are mindful of the large number of potential groups to connect to, your existing full Board meeting load, and the direct engagements you already have in your roles as CEs (separately and together in other boards/groupings) and engagements that the IEB Unit undertakes.
- Slides 3 sets out initial options for stakeholder engagement. We seek your direction on the whether there are other priority stakeholders you want us to consider, and your preferred way to engage (short items in current meetings or a standalone half/full day).
- Slide 4 sets out a

Recommendations:

- **Provide feedback** on your preferred approach to stakeholder engagement, both who to engage with and how.



CLIMATE CHANGE CHIEF EXECUTIVES BOARD

COVERSHEET: Item 8				
To	Climate Change Chief Executives Board			
Meeting date	31 May 2023			
Agenda item name	Meeting administration			
Item lead	Chair / Lisa Daniell			
Lead agency	MfE / CCIEB Unit			
Verbal update	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Supporting paper	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Recommendations	<ul style="list-style-type: none"> • Approve the minutes of the previous meetings held on 29 March and 17 April • Note the open actions, as at 31 May 			
Comments	<p>Due to time constraints at the previous Board meeting, the minutes of the meeting held on 29 March have not yet been formally approved.</p> <p>An indicative forward agenda has not been provided for the administration part of this meeting, as there will not be sufficient time available for review. However, key dates for the Board's priority focus areas are outlined on page 4 of the main meeting agenda.</p>			



CLIMATE CHANGE CHIEF EXECUTIVES BOARD

MEETING MINUTES

Date	Monday 17 April 2023	
Time	3.30pm – 5.00pm	
Location	Online via MS Teams	
Attendees	Chair:	James Palmer (MfE)
	Members:	Audrey Sonerson (MOT), Carolyn Tremain (MBIE), Penny Nelson (DOC), Ray Smith (MPI), Aaron Martin (CL), Vicki Plater (TSY delegate)
	Attendee invited for item 6:	Pip Fox (HUD)
	Agency attendees:	Anne Haira, Janine Smith, Hemi Smiler, Simon Mandal-Johnson (MfE), Jamie Kerr (MBIE), Simon MacPherson (MSD), Ruth Isaac (DOC)
	In support:	Lisa Daniell, Chris Nees, Rachael Church (Climate Change IEB Unit)
	Apologies:	Caralee McLiesh (TSY)

Item	Actions
Karakia timatatanga; Chair's opening comments	
The Chair welcomed everyone to the meeting.	
1. Key actions from CRMG Lead: Chair	
The Chair provided an update on the key actions arising from the CRMG meeting on 11 April. PMO has confirmed that the updated modelling information should include Budget 23 decisions; so this report back is due by June. The next CRMG meetings are 9 May and 31 May. The report back on additional mitigation options and updated adding up for abatement, is to be provided for 31 May; this report will again focus on consolidation of existing work and building on priority areas for ERP2. Ministers will need to discuss potential implications of the additional options provided.	
The Board:	
1.1 Noted that the draft CRMG minutes for 11 April need to accurately reflect the options provided to Ministers on the priorities within the existing work programme, with a tighter focus on a prioritised shortlist S9(2)(f)(iv)	Draft CRMG minutes to be amended to accurately reflect Board's recommendations Lead: CCIEB Unit (provided this feedback to the Office on 19 April).
1.2 Agreed that quantitative information on ERP progress and Emissions Budgets should be provided to CRMG on a six-monthly basis.	

S9(2)(f)(iv)	
<p>1.4 Noted that Climate DCEs are exploring ETS pass-through costs into the economy and the extent to which government intervention is warranted.</p>	
<p>1.5 Agreed that if Climate DCEs consider the work on the ETS costs is displacing other more important work on emissions reduction, that should be communicated to the Board for further action/decisions.</p>	
<p>2. S9(2)(h)</p>	
S9(2)(h)	
<p>3. Board strategy session debrief and key actions Lead: IEB Unit</p>	
<p>Following the Board strategy session on 5 April, the IEB Unit provided a two-page summary of actions, and is preparing an updated work plan which will be submitted to the Board for its feedback and endorsement.</p> <p>At the strategy session, the Board agreed that a collective narrative on climate policy is needed. This will draw from lessons learned in ERP1, link closely to ERP2, and feed into a BIM</p>	

S9(2)(f)(iv)	
Penny Nelson and the Chair thanked the IEB Unit for organising the session.	
The Board:	
3.1 Noted that the Board’s Terms of Reference include adaptation and meeting agendas should include adaptation-focused discussions.	
3.2 Directed the IEB Unit to tailor meeting agendas to support strategic conversations for adaptation and mitigation-focused discussions, and work with agencies on the format of papers being submitted for the Board’s consideration.	IEB Unit to further tailor meeting agendas and paper processes to support most strategic mitigation and adaptation-focused items Lead: CCIEB Unit (working with Chair)
4. S9(2)(f)(iv)	
S9(2)(f)(iv)	

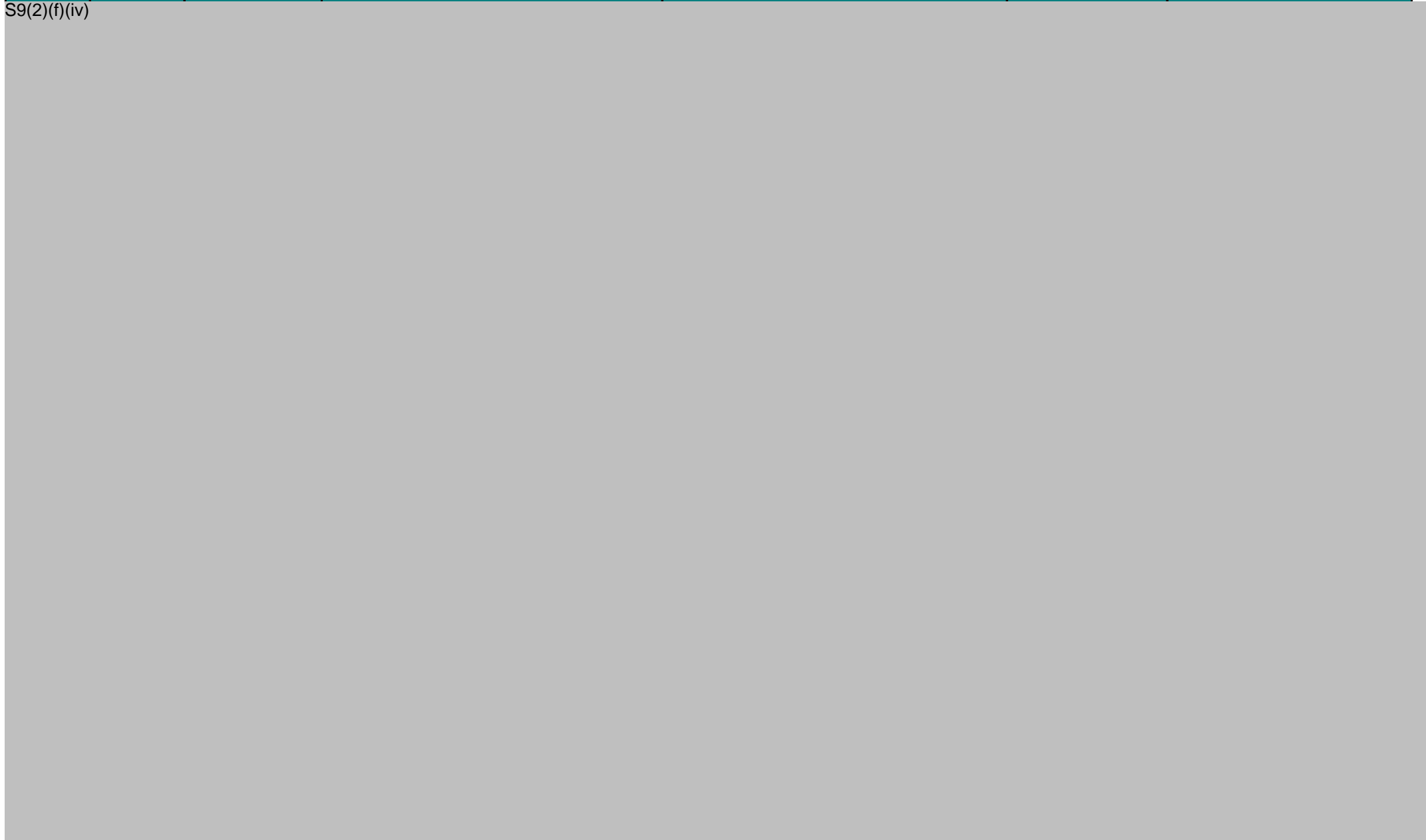
<p>The Board acknowledged the layout of the presentation, which was useful and practical in setting out the interactions between different workstreams, and opportunities for NbS integration.</p> <p>Greater coordination of work on native forest restoration, wetlands and biodiversity credits is needed across agencies. The Board noted the importance of joining up with other agencies to avoid duplication or mis-alignment with work already in hand, including that funded by CERF and underway within Te Uru Rakau (TUR) on native forest restoration (e.g. for seedlings, sequestration analysis, hill country erosion).</p> <p>The Board agreed that governance of ERP/NAP chapters should continue as intended/assigned, and if there are missing components or opportunities for integration of Nbs then that should be considered by work programme and chapter leads – with a report back requested by MfE, MPI (TUR), DOC.</p>	
The Board:	
<p>6.1 Noted existing commitments to nature-based solutions (NbS) and active interest from Ministers, including the Prime Minister, in making practical progress.</p>	
<p>6.2 Endorsed the investigation of immediate opportunities to support:</p> <p>6.2.1 cyclone recovery –building back better with nature;</p> <p>6.2.2 wetland restoration in flood prone catchments;</p> <p>6.2.3 native forest restoration and reversion on erosion-prone slopes in cyclone-affected areas ;</p> <p>6.2.4 development of a biodiversity credit system.</p>	
<p>6.3 Agreed to develop a work programme to integrate nature-based solutions in key areas of climate policy, including:</p> <p>6.3.1 s 9(2)(f)(iv) : working with MfE to understand options for using public conservation land to offset government emissions;</p> <p>6.3.2 Green infrastructure: working with MfE, MOT, HUD and others to improve incentives for NbS in urban environments.</p>	
<p>6.4 Agreed that the NbS work programme will include a whole-of-government perspective of the ETS Review work on improving incentives for sequestration through permanent indigenous forests.</p>	
<p>6.5 Noted that DOC, MfE and MPI will work together on improving sequestration incentives through permanent indigenous forests.</p>	<p>DOC, MfE and MPI to continue work on improving sequestration incentives through permanent indigenous forests</p> <p>Lead: DOC, with support from MfE and MPI</p>
<p>6.6 Agreed to commission DCEs to ensure the different strands of the government’s work on incentives for permanent indigenous forests are brought together into the NbS work programme.</p>	<p>Relevant DCEs to ensure strands of the government’s work on incentives for permanent indigenous forests are included in the NbS work programme</p>

	Lead: DOC - with MfE and MPI (TUR)
6.7 Noted that governance of ERP/NAP chapters or actions should continue as intended/assigned - with any specific missing components or opportunities to be identified.	
6.8 Agreed that DOC, MfE and MPI will provide advice on the scope, resources and timeframes to deliver both immediate opportunities and a medium-long term work programme.	DOC, MfE and MPI to report back on the scope, resources and timeframes to deliver immediate opportunities and a medium-long term work programme to integrate NbS – including identification of any current gaps in ERP chapters or actions Lead: DOC, MfE, MPI
7. Noting paper	
7.1 Carbon Neutral Government Programme update	
The Board:	
7.1 Noted the update provided (no discussion).	
Closing comments	
The Chair thanked everyone for their time and closed the meeting at 5.02pm.	

2023 Actions Register: Climate Change Chief Executives Board - open actions

Action #	Meeting	Discussion item	Minutes	Action	Responsible	Status
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S9(2)(f)(iv)



Action #	Meeting Date	Discussion item	Minutes	Action	Responsible	Status
04-12	17/04/2023	ERP2 Early Strategic Framing	S9(2)(f)(iv)		MfE (with support from CCIEB Unit)	Open - in hand
04-13	17/04/2023	S9(2)(f)(iv)				
		S9(2)(f)(iv)				
04-15	17/04/2023	Nature-based solutions	The Board agreed that DOC, MfE and MPI will provide advice on the scope, resources and timeframes to deliver both immediate opportunities and a medium-long term work programme.	DOC, MfE and MPI to report back on the scope, resources and timeframes to deliver immediate opportunities and a medium-long term work programme to integrate NbS - including identification of any current gaps in ERP chapters or actions	DOC/MfE/MPI	Open